

Digital Technology, Inc.

Truly Affordable Document Management Solutions

Real Estate

Not surprisingly real estate organizations generate an excess of paper and are always faced with the challenge of managing the volumes of documentation necessary to see a seller through to closing. Beyond that, multiple information repositories, lost folders, and decentralized business processes can result in deficiencies in reconciling discrepancies and customer service response times.

Beginning with the award of the listing to completion of the sale, the need to manage a variety of documents is of utmost importance. Documents such as listing agreements, MLS documents, sellers disclosures and many others need to be archived and readily accessible so agents and other organization staff can access them within a moment's notice.

DTI provides an online system that allows the Broker/Agent to easily convert paper documents into digital online images in PDF format. DTI allows the documents to be easily accessed online from anywhere in the world by providing many layers of security enabling the Broker to provide access to agents and their clients based upon secured login rights. DTI provides convenient access to documents during the transaction as well as after closing.

The *benefits* to digitizing your documents are numerous, including:

- The elimination of the cost and need to store paper files
- The ability to utilize that freed up space for more agents, which in turn can create more revenues
- Non-proprietary system allows interfaces with almost any other system you may have
- Web based system provides extensive flexibility to index, locate and deliver any document to any PC at any time
- Unlimited users – No more having to pay for multiple users to access your own documents!
- Access information more easily
- Facilitate collaboration
- Gain greater control of information
- Streamline business processes

What documents are stored? All transaction and closing documents pertinent to your transaction, including:

- Listing Contract, Purchase Agreement, Counter-offer(s), Addendums, Amendments, Sellers Residential Disclosure, MLS Sheet, Inspection Reports and Responses, Survey, Title Commitment, Deed and Affidavit, HUD Statement, Home Warranty Information, Repair Receipts, Mortgage Documents, Mortgage Riders, Mortgage Payoff Statement, Etc.

Recognizing that return on investment is an important factor in any decision, we can lower your total cost of ownership while offering a solution that will provide the most dependable, mission-critical technology for your construction information and service needs.

By choosing DTI, you will find an organization and product that are committed to providing high quality service and product offerings, and most importantly, an organization that puts servicing the customer with integrity first.